


DEPARTMENT OF THE NAVY, OFFICE OF CIVILIAN HUMAN RESOURCES (OCHR)
Overseas Program Center Europe, Africa, Central,
Human Resources Office (HRO), Sigonella, Italy
VACANCY ANNOUNCEMENT: LOCAL NATIONAL POSITION

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|  | Announcement # | LN22-462860 | | |
| | Position | ELECTRONICS TECHNICIAN UA-0856-03 | | |
| | Salary Range | €2,543.07 – €2,817.45 per month plus applicable allowances | | |
| | Opening Date | 03-JAN-2023 | Closing Date | 12-JAN-2023 |
| | Location | NAVFAC EURAFCENT, PWO/DEPUTY PW OFFICER SIGONELLA, PRODUCTION DIVISION, FS BRANCH, U.S. NAVAL AIR STATION, SIGONELLA, ITALY | | |
| Notes | <ol style="list-style-type: none"> Please read page two (2) of the announcement “Instructions for Completing the Employment Application”, before submitting your application. Applicants must be able to read, write and speak fluently in both English and Italian. Applications must be submitted in English. This is a Permanent Full-Time position. Selectee will be required to favorably pass a physical examination and security background check as a condition of employment. Position is subject to “on call” duty status to respond to calls for emergency work outside the regularly established tour of duty. This is a Contingency-Essential position. Position is required to ensure continued performance of mission essential functions of the organization. Selectee must be able to obtain a U.S Government vehicle driver’s license to operate Government Vehicles. Must be able to successfully complete the TREND factory training courses for the programming, maintenance and installation of the TREND DDC Systems within twelve months of employment, as a condition of employment. Work requires standing, stooping, bending, kneeling, climbing, work in uncomfortable positions and lifting equipment and parts weighing up to 15 kg. | | | |
| Who May Apply | Citizens of a European Union member state except those applicants also holding citizenship of the United States of America. | | | |
| Description of Duties | <p>The incumbent performs preventive and corrective maintenance, applies modifications to, and installs intricate electronic power systems, subsystems, and units to include static frequency convertors and uninterruptable power supply (UPS) equipment used to supply special electrical service to numerous critical, mission essential operations. Ensures that equipment is maintained and operated within specific parameters established by manufacturer specifications and applying practical engineering applications and guidelines. Applies both theoretical and practical knowledge of electronic, electrical, and mathematical calculations to determine circuit and system values and compares to actual requirements. Maintains routine work logs, equipment performance evaluation records, submits reports of testing analysis and calibration results of numerous equipment. Implements, installs, modifies and maintains a broad range of complex integrated and digital electronic circuitry, essential in the precise functioning of complete systems. Isolates troubles in equipment and repairs, adjusts and tests circuitry to ensure power systems are in complete functioning conditions. Uses complex measuring instruments such as oscilloscopes, frequency deviation and modulation monitors. Assists and trains other less experienced and knowledgeable repairmen as required. Performs other related duties as assigned to include fire alarm control systems, telemetry systems, cathodic protection systems, electrical and electronic control systems, security and surveillance systems, switchgear, computers, etc.</p> | | | |
| Qualification Requirements (OPM Qualification Standards) | <p>https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/0800/electronics-technical-series-0856/</p> <p>At the time of application, applicants must possess a valid class “B” driver’s license to drive vehicles in Italy</p> <p>One (1) year of specialized experience equivalent to the UA-04 or equivalent experience in the private or public sector OR one (1) full year of graduate College or University level education beyond the Italian “Laurea 1° livello” or equivalent.</p> <p>Specialized experience: Experience that showed progression in theoretical and practical knowledge of electronic theory, and of the characteristics, function, operation, and capabilities of a variety of types of electronic equipment. This experience must have included the use of schematic diagrams, a variety of test equipment, and the application of appropriate electronic formulas involved in such duties as testing, troubleshooting, modifying, designing, calibrating, installing, maintaining, repairing, constructing, developing, and instructing on electronic equipment, or similar functions.</p> <p>Graduate Level Education (College or University) that is directly related to the work of the position.</p> <p>You will be rated on the experience and education described on your application form to determine your level of Knowledge, Skills, and Abilities (KSA’s) related to the job requirements.</p> <ol style="list-style-type: none"> Knowledge of electrical, electromechanical, and electronic engineering theory, mathematical computations and calculations, and general physics. Skill in troubleshooting digital electronic systems. Skill to use a variety of small hand tools: gauges and test equipment, oscilloscopes, frequency deviation and various power meters. Ability to read, interpret, and prepare detailed schematic and wiring diagrams of electrical, electromechanical, and electronic circuits. | | | |
| Announcement Status | <p>For inquiries concerning job announcement status, consult the CNREURAFCENT website: https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/</p> | | | |
| THE DEPARTMENT OF THE NAVY IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER | | | | |

DEPARTMENT OF THE NAVY, OFFICE OF CIVILIAN HUMAN RESOURCES (OCHR)
Human Resources Office (HRO), Sigonella, Italy

Instructions for Completing The Employment Application (Local National – LN)

EMPLOYMENT APPLICATION

Applications are **only** accepted if there is an open vacancy announcement.

Vacancy announcements may be downloaded from:
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/>

The application form may be downloaded from:
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/How-to-Apply/>

Applications for white-collar positions (UA) **MUST** be completed in English. Applications for blue-collar positions (UC) may be completed in Italian or English.

WHO MAY APPLY

Citizens of a European Union member state.

Only candidates specified in the “Who May Apply” section of the vacancy announcement may receive consideration.

Applicants with U.S. citizenship are ineligible to be employed in LN positions by the U.S. Forces in Italy.

QUALIFICATION REQUIREMENTS

Candidates must pay attention to the type of experience, education, certifications and licenses requested by the vacancy announcement and ensure that all this information, including expiration dates, as applicable, are reported in the appropriate block on the application form.

Work experience: Candidates must describe in detail, in their own words, work experience related to the vacancy and **MUST** specify:

- From/To dates of prior employment (month and year);
- Position title and grade level;
- Employer information;
- WEEKLY HOURS;
- Experience gained during military service (provide detailed description of duties performed)
- Language proficiency

Position descriptions (PDs) and/or certificates of employment will not be considered in lieu of description of work experience.

Typing Proficiency: Self-certify your English typing proficiency in the appropriate block of the application indicating your typing speed when a “qualified typist (O/A)” certification is required. Qualified typists must meet a minimum of forty (40) words OR two hundreds (200) strokes per minute in English. Typing proficiency skills are subject to verification.

Education: List any educational information on the application in detail. If education is used for qualifications purposes and a determination cannot be made based on the information provided, you will not be considered.

Educational documents obtained outside the European Union (EU), with the exception of the U.S.A, must be evaluated by an appropriate organization that specializes in interpretation of foreign educational credentials. Foreign language documents must be officially translated into either the English or Italian language.

Graduate College or University level education is education beyond the Italian “Laurea 1° livello” or equivalent.

Professional course work certificates released by Regional Institutions or ENAIP or equivalent may be considered for positions up to UA-06 grade level only.

VERIFICATION DOCUMENTS

In case of selection, candidates **MUST** provide proof of work experience, education and other certifications or licenses as requested by the vacancy announcement and for which credit was received. Work experience certified on the application form is subject to verification with employers. CHR will proceed with the hiring process **ONLY** when all eligibility requirements are satisfactorily met.

SUBMISSION OF THE EMPLOYMENT APPLICATION

Applications **MAY ONLY** BE SUBMITTED VIA EMAIL. CHR will **NOT** accept “hard copy” applications.

Submit your application to: si-hro-wantajob@eu.navy.mil

EMAIL APPLICATIONS NOT IN ACCORDANCE WITH INSTRUCTIONS LISTED BELOW WILL NOT BE CONSIDERED AND YOU WILL BE RATED “NOT QUALIFIED” BY CHR:

- The subject line of your email **MUST** contain the Last and First name of the applicant **AND** the vacancy announcement number, e.g. LN19-003740;
- Only one email will be accepted per vacancy announcement. If more than one email is sent only the most recent will be accepted;
- Utilize the latest version of the application form downloaded from the CNREURAFCENT website;
- Do not alter the content and the properties of the application;
- Complete the application in its entirety answering ALL questions;
- Do not send Postal Electronically Certified (PEC) emails;
- Attach the application form only in PDF format utilizing only ADOBE PDF Reader (additional attachments are not necessary and must not be sent);
- The email and the attached application cannot exceed a maximum of 10MB;
- Verify the accuracy and validity of the information prior to submission;
- To ensure that the file is correctly transmitted and legible, scan the application form as a PDF document;
- Submit the application by the closing date of the vacancy announcement.

INQUIRIES REGARDING THE STATUS OF THE EMPLOYMENT APPLICATION

Consult the CNREURAFCENT website:
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/How-to-Apply/>

Status column will reflect current recruitment stage.
CHR will no longer be answering telephone inquiries.

Interviews and selections are made by the department requesting the vacancy announcement and the results will be communicated to the CHR. Selectees will be notified exclusively by a CHR staff member, upon verification of eligibility requirements.

NOTES:

1. Employment of relatives is restricted in accordance with NASSIG Instruction 12330.
2. If a candidate is selected at a lower grade level for a position with promotion potential (e.g. UA-05/04/03), he/she can be promoted to the target level without further competition.
3. List of qualified candidates may be used to fill additional similar positions without further competition.
4. “Local National” refers to citizens of a European Union member state.
5. Internal employees may apply and be considered for positions at any lower grade; lower pay, or different employment category. Pay will be set in accordance with articles 13 and 14 of the Conditions of Employment for LN employees of 1 November 2018.